

Saint Daniel the Prophet Catholic School

Advisory School Board Meeting

Meeting Minutes

February 11, 2010

Call to order

Garry Kline called to order the regular meeting of the St. Daniel's School Board Meeting at 4:00 PM on January 14, 2010 at the school library in Bob Filler's absence.

Opening Prayer

Board Member, Gary Kline led the opening prayer.

Roll call

In attendance were:

Liz Camacho
Joan Dewane
Bob Filler
Cissy Frakes

Garry Kline
Kerry Pezzuto
Ghada Raban
Rita Standerfer

Debbie Venezia
Sr. Cielo
Sr. Jeanette

Guests: None

Resigned:
Sean Healy
Ella Saldana

Approval of minutes from last meeting

January 2010 minutes were approved.

Pastor's Report

Pastor's Report as given by Debbie Venezia.

1. Father McGuire communicated that Catholic School Week went extremely well and that open house was a success.
2. Development Director Candidate declined the position offer due to family commitments. Position will be posted at the Diocese Website.
3. CTODP dollars were slightly under last year's at approximately \$136K, but still good given the economy.

Principal's Report

1. Recruitment efforts update: The flyers to local preschools were distributed. Family of three children currently considering SDTP and so is another family of one child.
2. Public Relations stuff is happening.
3. The artwork that the students produced for Catholic School Week will be sold or auctioned off.

Old Business

Alumni Data Base, per Ms. Dewane, yearbooks were given to Ms. Franco for review and follow up – she picked some names that she will contact. Mrs. Pezzuto reported that website SDTPalumn@gmail.com has been setup for the Alumni initiative.

Upcoming School Events:

5/1/10: Spaghetti Dinner

Upcoming Parish Events:

2/13/10: Sweetheart dance (Night of Columbus)

2/19/10: Fish Fry (Night of Columbus)

3/20/10: Saint Joseph Table Event

New Business

Night of Hope - Ghada Raban made a recommendation that invitations be sent to prospective attendees. Cissy promised to bring this point up to the appropriate committee. This topic was not discussed at the February meeting.

It was proposed that the students do Christmas Caroling for community service and for school exposure. This topic was not discussed.

STDP to get a plaque from the Diocese for their stewardship relating to raising funds for the needy (boxes) – should be displayed at the Chapel. This topic was not discussed.

Board Picture for the school website, this effort will be deferred until August when a new Board is in place.

Recruitment of new Board members to fill vacancies will start with sending out a form to the parents and determining good candidates. It is the Board's goal to fulfill the vacancies by the May meeting. Liz Camacho to create a simple form for this initiative.

Committee Reports

- 1) CTODP – Geriann Heslin – see Pastor's report
- 2) Building and Grounds – Debbie Venezia. Cathy Tully, insurance representative took a walk on campus to identify risks and her findings were good with a few exceptions. P.E. Storage cannot be 18" from the ceiling, Got rid of 15 passenger van two years ago, grey concrete completed last summer will be redone this summer due to poor workmanship. Ghada pointed out the fence on the second floor being too low and Debbie stated that it is within code. No accidents have ever occurred and Ms. Dewane assured everyone that the teaching staff on the second floor watch the student carefully and that the students are never unattended.
- 3) Development and Marketing – Liz Camacho. Lisa Wilmot: Website update: Content has been received from the staff and teachers. Recommended that we add a section for parents that include a link for parent testimonials. It was reported that the website is still a work of art in progress. Debbie Venezia strongly recommended that the website be completed immediately as prospective families are looking for schools and the current school website is not very good.
- 4) Social Action –Ms. Joan Dewane – Drive for Haiti went well; school will focus on CDA this year while RE will focus on the Rice Bowls. Quilt Christ Child Society will make a quilt with the students starting in the beginning of Lent. They will provide all materials and only asked for fabric markers. The quilt will be dedicated to Miss T who continues to be ill.
- 5) Fundraising – Vacant – no update.
- 6) Volunteer Administration – Lisa Wilmot will handle after St. Joseph's event – no update. Liz Camacho gave a brief update in Lisa's absence, told the Board that Lisa will be contacting families after St. Joseph's and that she has somewhat started making contacts. Debbie Venezia brought up the Hispanic issue where they feel that they are always designated to kitchen and clean-up work and are not offered other opportunities. Liz Camacho responded that being a Hispanic herself, she and Lisa both were very sensitive around this issue and that they will strive to be fair and equitable when using volunteers.
- 7) School Community Building – Vacant– no update.

Closing Prayer

Ms. Standerfer

Adjournment

Garry Kline adjourned the meeting at 5:30 PM.

Next Meeting

March 11, 2010, 4:00 PM

Minutes submitted by: Liz Camacho

Minutes to be approved by: The Advisory Board

2009 – 2010 Future Meeting Dates

- 1) April 8, 2010
- 2) May 13, 2010

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