

**Saint Daniel the Prophet Catholic School**

Advisory School Board Meeting

**Meeting Minutes**

December 10, 2009

**Call to order**

Robert Filler called to order the regular meeting of the St. Daniel's School Board Meeting at 4:00 PM on December 10<sup>th</sup> at the school library.

**Opening Prayer**

Sr. Cielo

**Roll call**

In attendance were:

Joan Dewane (School Vice Principal)  
Bob Filler (President)  
Fr. McGuire (Pastor)  
Garry Kline (Vice President)  
Ghada Raban  
Elia Saldana

Sr. Jeanette  
Sr. Cielo  
Rita Standerfer (School Principal)  
Kerry Pezzuto (Faculty Member)

Guests:

Excused:

Liz Camacho (Secretary)  
Cissy Frakes (Diocesan School Board)  
Debbie Venezia  
Sean Healy  
Lisa Wilmot

**Approval of minutes from last meeting**

November minutes were approved.

**Pastor's Report**

Father McGuire stated that he is pleased with the direction and progress of the school this year under the leadership of Mrs. Rita Standerfer. There is a great focus on the children, and an environment has been created where they can thrive.

A great need that remains is to hire a development director. This will be posted on the diocesan website. The position is set to start in June 2010.

**Principal's Report**

Project to create and fill "bags" for the homeless was nearly complete; supplies were still needed. Many ladies from the parish did a fantastic job helping to sew these bags together. A tree lighting ceremony was planned for after the school Christmas program. Each class has a virtue as their theme to use in decorating their tree; the trees will be displayed outside in the church courtyard.

Six new bulletin boards were purchased for a total cost of \$90.

A new family is joining the school from the Salt River Indian Reservation; might consider further promoting the school there. Three new students are set to join the school at the beginning of January.

The sports program is progressing well. More lunchtime volunteers are needed.

CTODP continues to be pushed. There will be a speaker St. Patrick's parish at all English weekend Masses. Elia Saldana will speak at the Spanish Masses.

Continuing to push Scrip. Various ideas were considered. Debbie Venezia will be asked to order envelopes to use with Scrip gift cards. A sign advertising Scrip for Christmas gifts will be made.

### **Old Business**

#### **Upcoming events:**

December 19<sup>th</sup> - Movie Night – The Nativity

January 22<sup>nd</sup> – Dog Day

January 23<sup>rd</sup> – Movie Night – Bella (to coincide with Pro-Life month)

### **New Business**

Alumni Database: Target Classes of 1994-1999 because of their ability to help support the school. Send a letter or postcard with a survey and ask for their registration information; option to register by mail or online (give a web address).

Mrs. Pezzuto will look for information card on file to glean contact information for alumni. Also, must add an alumni section to the website.

### **Committee Reports**

- 1) CTODP – Geriann Heslin – see principal’s report
- 2) Building and Grounds – Vacant – no update.
- 3) Development and Marketing – Liz Camacho. Website update: Content has been received from the staff and teachers. Recommended that we had a section for parents that includes a link for parent testimonials.
- 4) Social Action –Ms. Joan Dewane – Supply bags for the homeless – see principal’s report
- 5) Fundraising – Vacant – Need to look into concessions at school sporting events. Sean Healy is to be contacted to insure that any applicable regulations are followed.
- 6) Volunteer Administration – Vacant – no update
- 7) School Community Building – Sean Healy – no update.

### **Closing Prayer**

Fr. McGuire

### **Adjournment**

Robert Filler adjourned the meeting at 5:30 PM.

### **Next Meeting**

Thursday, January 14, 2010

Minutes submitted by: Bob Filler

Minutes to be approved by: The Advisory Board

### **2009 – 2010 Future Meeting Dates**

All future meeting to be held at 4:00 PM:

- 1) December 10, 2009
- 2) January 14, 2010
- 3) February 11, 2010
- 4) March 11, 2010
- 5) April 8, 2010
- 6) May 13, 2010